

# Neighbourhood Plan, Steering Group Meeting

03 March 2015, 14.00hrs, Pump Rooms

## Agenda

1. Update following meeting with Kirkwell's 18.02.16 (notes attached).
2. Grant application and VAT issues.
3. Area designation.
4. Steering Group - members/election of Leader, schedule of meetings.
5. Term of Reference and Task Schedule.
6. Issues and Themes.
7. Objectives.
8. Meeting Volunteers.
9. Target completion date – 1<sup>st</sup> draft plan Nov 2017.
10. Web site.
11. Stakeholder List – community groups, businesses etc.
12. Communication strategy.
13. Next mtg with Kirkwell's – 28.04.16.
14. AOB.

